

Equipping for Effective Ministry



ACADEMIC CATALOG

2018-2020



Native American Bible College

Shannon, North Carolina

(910) 843-5304

MISSION OF THE INSTITUTION

It is the purpose of Native American Bible College of the Assemblies of God to equip Christians, particularly Native American Christians, through collegiate education in a Pentecostal environment to be effective in ministry to God, the Church, and the world. NABC shall remain loyal to the teachings of the Assemblies of God as set forth in The Statement of Fundamental Truths.

DISCLOSURE CLAUSE

This catalog is certified to be true and correct in content and policy. Changes may be made to this catalog without notice. Catalog Updates will be posted on the institution webpage www.nabc.edu.

NON-DISCRIMINATION CLAUSE

Native American Bible College accepts students without regard to race, color, gender, or national origin, provided all other entrance requirements are met.

CONTACT INFORMATION

355 Albert Currie Rd.
P. O. Box Box 248
Shannon, North Carolina 28386
910.843.5304
office@nabc.edu
www.nabc.edu

Welcome!

I want to join with the faculty and staff at Native American Bible College to welcome you to our campus. NABC is a place where you can grow and thrive in your spiritual life. We want to partner with you to help you become all that you can be for your place in God's great work. NABC offers a quality education, at an affordable price, in a dynamic spiritual atmosphere.



Our focus is on God, and the foundation of our education is the Bible. We train men and women to be pastors, evangelists, educators, missionaries, those who are called to other types of ministry, and even those who simply study for their own personal enrichment. To help build God's Kingdom, you need training and a place for building a strong spiritual and scriptural foundation. I believe NABC is the place for you to reach those goals.

We at NABC work constantly to improve our college to help our students meet the challenges they will face as they go "into all the earth" to spread the gospel of Jesus Christ. Our faculty members are well qualified in their fields and will strive to help each student achieve academic excellence, but they are also deeply concerned about the spiritual growth of each student and place great emphasis on prayer and spiritual development.

If God has called you into His service as a pastor, evangelist, missionary, or teacher, I want to encourage you to consider making NABC the next step in your spiritual development. This catalog will serve to help you become acquainted with our programs, degrees, and resources. Please feel free to contact us for more information.

James Keys

James A. Keys
President

STATEMENT OF FAITH

Native American Bible College is a regional college of the General Council of the Assemblies of God and, as such, adheres to the Statement of Fundamental Truths of the Assemblies of God as delineated in Article V of the Constitution and Bylaws. In summary, we believe . . .

- The Bible is the inspired and only infallible and authoritative written Word of God.
- There is one God, Creator of heaven and earth and all that is therein, eternally existent in three persons: God the Father, God the Son, and God the Holy Spirit.
- In the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, in His personal future return to this earth in power and glory to rule a thousand years.
- In the blessed hope – the rapture of the church at Christ’s coming.
- The only means of being cleansed from sin is through repentance and faith in the precious blood of Christ.
- Regeneration by the Holy Spirit is absolutely essential for personal salvation.
- In water baptism by immersion.
- The redemptive work of Christ on the cross provides healing of the human body in answer to believing prayer.
- The baptism of the Holy Spirit according to Acts 2:4 is given to believers who ask for it.
- In the sanctifying power of the Holy Spirit by whose indwelling the Christian is enabled to live a holy life.
- In the resurrection of both the saved and the lost, the one to everlasting life and the other to everlasting damnation.

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Introduction to NABC

NABC is a college setting with a unique mission to education, targeting minority populations in the southern region of the United States with a special emphasis on Native American students. The mission of the college addresses the needs of the minority populations and counters traditional Native American culture, which places little emphasis on a college education.

The college's employees consist of missionaries or volunteers. The missionaries serve in U.S. Missions of the Assemblies of God denomination, receiving a salary through the denomination; however, they are solely responsible for raising the financial support themselves. Volunteers work without salary and remain faithful to their positions because of their commitment to the mission of the institution.

Mission

It is the purpose of Native American Bible College of the Assemblies of God, Inc. (NABC) to equip Christians, particularly Native American Christians, through collegiate education in a Pentecostal environment to be effective in ministry to God, the Church, and the world.

Educational Philosophy

Native American Bible College understands that building up the kingdom of God is the goal of all Christian endeavors. The education NABC provides should therefore advance the Kingdom. Specifically, the education NABC provides should help enable servant leaders to be better able to advance God's kingdom. NABC focuses on cultivating growth in these leaders spiritually, intellectually, and socially. NABC understands that for any real advance of the Kingdom, leaders must be empowered by the Holy Spirit.

Institutional Goals

Native American Bible College seeks to fulfill the following institutional goals:

1. Demonstrate a comprehensive knowledge of and deep appreciation for the Bible as the infallible and inspired Word of God, affirming the Bible as the only infallible guide for Christian faith and practice, possessing habits of devotional Bible reading and private prayer, and be able to share God's Word to both the saved and unsaved.
2. Embrace a Christian worldview predicated on a working knowledge of contrasting philosophical and religious views and become a mature, informed, and effective Christian leader in a complex and diverse society.
3. Identify and understand personal spiritual gifts and use his or her gifts effectively in the ministry, developing ministry skills and determining personal

ministry strengths and gifts, and giving evidence of skills for effective spiritual leadership.

4. Exhibit a commitment to holy living undergirded by an understanding of Pentecostal theology, producing one who is a committed Christian, growing in Godly character, personal discipline, and spiritual discernment, obedient to the Word of God, and driven by a passionate heart to serve God in life and ministry.
5. Possess career goals in accord with one's life calling, whether in credentialed or lay ministry, and demonstrating a commitment to ministering to the spiritual, physical, and social needs of others, for the betterment of humanity.
6. Exhibit skills and knowledge necessary for lifelong learning in all fields of thought, both secular and religious, having had a foundation in general education, Bible, and theology in order to serve in a diverse religious ethnic culture.
7. Recruit students, faculty, and staff to support its mission.
8. Operate with the fiscal health which enables fulfillment of its mission.
9. Enhance its image in the eyes of the faculty, staff, students, prospective students, and the public by providing services to support both internal and external communications including publications and media.
10. Provide responsible assessment, budgeting techniques, and annual planning to allocate the resources necessary to achieve the mission of the college.

Evidence of Effectiveness

Institutional Outcomes are provided on the website: nabc.edu / menu button / academic affairs / *student achievement and Institutional Effectiveness*.

Board of Directors

The Board of Directors serve as the governance board of the College. They are the final word regarding the creation of policy for the College, approval of graduates, and approval of degree programs. Additional information is found in the back of this Catalog regarding the Board of Directors.

Location and Facilities

Native American Bible College is located in Shannon, North Carolina. It is situated between the beautiful Blue Ridge Mountains and the Atlantic Coast. Fishing and hunting are available in the area.

The one-hundred-acre campus has been developed to offer adequate facilities for academic and spiritual training, as well as for recreational activities. The nine

buildings on campus include an administration and library building, two dormitories (facilitating thirty-four students, plus a family in each dormitory), a cafeteria, an academic building, a chapel, a shop, a four-bay utility garage and a large multi-purpose building. All buildings are adequately equipped to fulfill the purposes of the College.

History

Both written records and personal recollections affirm that the desire to establish a Bible college to meet the spiritual needs of the Indian population in Southeastern North Carolina was planted by God in many hearts. Originally known as Eastern Indian Bible Institute, Native American Bible College was founded in Fayetteville, North Carolina, in January 1968, and was approved and supported by Assemblies of God US Missions. For over nine years, night classes were held in three Indian churches in the area: Fayetteville Assembly of God, Faith Assembly of God in St. Pauls, and Shannon Assembly of God.

In 1975, one hundred acres of land, located in Shannon, North Carolina, was purchased for a campus site. In 1977, NABC expanded its program to include a three-year day program in addition to the night classes being offered. In 1978, a multipurpose building was constructed, containing classrooms, offices, a library, and a chapel. In 1990, the Charles Cookman Residence Hall was completed. In 1993, the College transitioned from a North Carolina District sponsored school to a regional school, sponsored by five Southeastern Districts of the Assemblies of God. In 1994, the Board of Directors changed the name of the school from Eastern Indian Bible Institute to Native American Bible College. The same year, a cafeteria was added to the campus. In 1998, a classroom building, with a seating capacity of 150 students, was completed, and the multi-purpose building was remodeled. In 2000, the multipurpose building was enlarged to accommodate the expanding library. In 2001, a chapel (later named Peter Knutsen Chapel) was erected. During the 2004-2005 academic year, a fourth year was added and NABC had its first Bachelor of Religious Education degree graduates in Spring 2005. In 2006, a second dormitory, including a student center, was completed.

Institutional Presidents

Those who have served as President of Native American Bible College are:

Presidents...

Charles Hadden	Jan. 1968 –	June 1977
Rodger Cree	July 1977 –	June 1982
Roy Clark	July 1982 –	July 1984
Hollis Stanford	July 1984 –	June 1986

Charles Cookman	July 1986 –	Dec. 1990
David Dalton	Jan. 1991 –	Dec. 1992
James Kelly	Jan. 1993 –	Dec. 2005
Paul Kaminer	Jan. 2006 –	July 2007
Gilbert Walker	Sep. 2007 –	Dec. 2009
James Kelly	Dec. 2009 –	May 2010
James Keys	June 2010 –	Present

Recognition

Assemblies of God

Native American Bible College is a regional college of the General Council of the Assemblies of God. NABC is sponsored by five district councils of the Assemblies of God (Georgia, Kentucky, North Carolina, Peninsular Florida, and South Carolina) and by the Assemblies of God US Missions.

AAGHE (Association of Assemblies of God Higher Education) Endorsement.

The Assemblies of God denomination offer three levels of ministry credential recognition. The degrees of NABC that meet one or more levels of the recognition are identified in the degree area. Application for a ministerial credential is neither automatic nor part of the NABC degree award; that process is handled through the appropriate district office. There are three levels of credentials:

Certified – Preach in a church pastor, (does not perform marriages)

Licensed – Marriages, funerals, some experience as pastor of a congregation.

Ordained – Highest level of credentialing by the Assemblies of God and candidate holds at least two years at the “licensed” level prior to being ordained. The Denomination ordains at the district level after AG Headquarters makes the final approval. Credentials are issued from the Assemblies of God headquarters.

Native American Bible College does not issue ministerial credentials; however, successful completion of a four-year degree program meets all the basic educational requirements of the General Council of the Assemblies of God for ministerial credentials. Note: Some districts within the Assemblies of God require some additional reading unique to those districts prior to a qualifying interview.

Accreditation

Native American Bible College is accredited by the Commission on Accreditation of the Association for Biblical Higher Education (5850 T. G. Lee Blvd., Ste. 130, Orlando, FL 32822, Telephone: 407-207-0808) to grant certificates and degrees at the Associate and Baccalaureate levels.

Authorization

Native American Bible College is chartered as a degree-granting institution by the State of North Carolina under the supervision of the University of North Carolina. The degree programs (associates and bachelors) of study offered by

Native American Bible College have been declared exempt from the requirements of licensure under provisions of North Carolina General Statute [Chapter 115D-88(1)] for exemption from licensure with respect to religious education. Exemption from licensure is not based upon any assessment of program quality under established licensing standards.

Other Official Approvals

Native American Bible College is approved by:

Veterans Administration: the North Carolina State Approving Agency for the enrollment of veterans.

North Carolina Division of Vocational Rehabilitation Services for the enrollment of eligible persons.

Employment Security Commission of North Carolina for job retraining.

Internal Revenue Service (IRS) as a 501(c)3 organization.

School Colors

NABC colors are turquoise and silver/gray.

Admissions Information

Non-Discrimination Clause

Native American Bible College accepts students without regard to race, color, gender, or national origin, provided all other entrance requirements are met.

Qualifications for Admissions

The prospective student is assessed according to academic background, moral character, and personal testimony of salvation.

Admissions References. Applicants must show evidence of a Christian commitment, be in harmony with the doctrinal statement of the Assemblies of God as printed in the NABC catalog and be willing to abide by the student handbook. A favorable recommendation from an individual's pastor (who has known the applicant at least one full year) is required. Educator and personal references are also required.

High School Diploma and Transcripts. Those desiring to complete a course of study for any degree or diploma must have a high school diploma or a GED certificate. Courses may be taken for personal enrichment without having a high school diploma; contact the Registrar's Office for additional information.

The prospective student must submit a transcript of all high school and college work completed.

Standardized Testing. Applying persons are encouraged to provide scores from one or more of the following standardized tests if available: SAT, ACT, CLT. The scores are used to determine the student's preparation for the desired degree program. The score is also used in institutional research.

Students seeking admission to NABC may request an application by contacting the Admissions Office, P.O. Box 248, Shannon, North Carolina, 28386; Telephone: (910) 843-5304; or e-mail: admissions@nativeamericanbiblecollege.org. An application can also be accessed on the Native American Bible College website at www.NABC.edu.

Application Procedures

Each applicant for admission to NABC must submit to the Admissions Office the following completed forms:

1. Application with photo. *
2. Personal testimony of salvation. (Applicant must write personal testimony of salvation)
3. Health information.
4. Health form signed by physician (for resident students only).
5. Pastoral reference.

6. Educator reference.
7. Personal reference.
8. Official high school transcript or GED certificate.
9. Official transcripts of all prior college work completed.

Applicant is responsible for providing reference forms to references and to ensure that the completed reference forms are received in the Admissions Office.

*Application can be obtained online at www.NABC.edu.

Admission Standings

Regular Admission. The person that meets all conditions of admission to the institution, include all applicable paperwork. At matriculation, the student is moved to the Registrar's Office for advisement and program monitoring.

Provisional Admission. The person that meets the criteria for admission to the institution; however, final paperwork is missing. Provisional Admission is good for one term only with all paperwork due prior to the completion of the first term. The Admissions Committee retains monitoring responsibility until all documentation has been received, which must be accomplished prior to the end of the first term of admission.

Conditional Admission. The person that meets most criteria for admission but has some concerns of the admissions committee regarding grades, behavior, or another aspect of the admissions criteria. The Admissions Committee retains monitoring responsibility of students admitted conditionally. A student is not eligible for graduation while holding Conditional Admission.

Non-Degree Seeking Admission. Students are taking courses for credit but not seeking a degree are categorized as Non-Degree Seeking. These students have not declared a degree; therefore, the student is not eligible for financial aid.

Dual-Enrollment Admission. High school students who are admitted to NABC to complete college courses. Students may begin taking courses at the 9th grade; however, only thirty-two credits may be applicable to a NABC degree. Some other restrictions may apply so the person should contact the Academic Office or Student Recruiter for additional information.

Transient Admission. A Transient student is one that is seeking a degree at another institution but desires to complete degree requirements at NABC. There is an admission process that must be completed prior to taking courses. NABC students taking courses at another institution to be applied back to the NABC degree must complete all requirements for the Transient Student admission. Additional information is available through the Registrar's Office.

Transfer Credits

There are two processes for the transfer of credit, both are supervised by the Registrar. The first review takes place as part of the application process and is

for the purpose of ensuring that any courses taken at another college are not unnecessarily repeated at NABC. The second review is connected with the official acceptance of the transfer credit into the student's program at NABC, usually conducted at the end of the first semester of attendance.

As part of the application process, applicants who have attended another higher education institution are requested to have sent to NABC an official transcript (one that is mailed directly from the high school or college to the NABC Registrar's Office).

Upon receipt of official transcripts, the Registrar reviews each transcript to determine what courses meet the criteria for transfer into an NABC degree program. That information is shared with student advisors to inform the student's first term registration (i.e., to avoid unnecessary duplication of coursework).

Criteria for Transfer

1. Credits transferred must have a minimum grade of "C."
2. Courses from accredited colleges or universities are accepted.
3. NABC will accept courses that are equivalent in content to its courses.
4. The number of credits transferred per course will not exceed the number of credits NABC gives for a comparable course. The credits transferred will be applied to the appropriate category of study. For transfer credits accepted, appropriate reduction in the course of instruction will be granted.
5. A limited number of transfer credits may be applied as general electives. Such electives must be consistent with the purpose and focus of Native American Bible College.
6. Appropriate adjustment will be made in tuition and fees corresponding to the acceptance of transfer credit for any program of instruction.
7. Transfer credits will not affect the student's GPA (grade point average) but will add to the credits completed.
8. In order to assure that graduates of NABC have had sufficient opportunity to identify with the distinctiveness of the college's purpose, and in order to demonstrate proficiency in their programs of study, students must complete at least one year (32 credits) at NABC.

Eligible students, including veterans, and the department of Veterans Affairs will be notified in writing of any credits granted for previous education and training.

Readmission

Students not completing classes for two consecutive terms become an inactive student and must complete the readmission process in order to return to active status.

Financial Information

Approximate Cost per Year

Cost of Education

NABC makes every effort to keep educational costs to students as low as possible. Student fees pay only a portion of the college's operating expenses each year. Supporting districts, churches, and individuals subsidize the operating budget of the college. This represents a sizable investment in every student's education. While the college depends largely on outside financial support, some educational costs must be met by students.

Tuition

Tuition (12 credit hours and over)	\$ 1,848.00
Tuition per credit hour-less than 12 hrs.	154.00

Semester Fees

Audit fee per semester hour	40.00
Board.....	1,200.00
Room (Private—Limited Availability)	1,200.00
Room (Shared)	720.00
Registration fee	25.00
Late Registration fee	75.00
Lab Fee	20.00
Education & Technology Fee (Part-time students \$35)	75.00
Key Deposit (per key)	20.00
Breakage Deposit *.....	100.00
Books (approximate).....	250.00
Graduation fee	50.00
Transcript Request	5.00

** This fee is refundable if no damage is done.*

Payment of Accounts

Financial responsibility is important to a Christian's testimony. Each student is responsible to make adequate arrangements for this obligation. Any outstanding balance from previous semesters must be paid in full before a student will be allowed to return to classes. Any exception must be made by the Vice President for Business Affairs.

All school bills must be paid in full before students can receive official credit for work completed during the semester. Official transcript will not be issued until the school bill is paid in full.

Payment Schedule

Books, registration, and one third of tuition fees must be paid at the time of enrollment. On-campus students must pay fifty percent of their room and board fees at the time of enrollment. The balance of all fees must be paid in three equal installments on the 20th of January, February, and March for the spring semester and September, October, and November for the fall semester. Summer sessions are to be paid in full at registration. The Vice-President for Business Affairs or the President must approve any other arrangements.

Financial Aid

NABC does not offer Title IV funding at this time; a limited amount of other financial aid is available. Qualifying students may apply for Veterans Administration benefits and various scholarships. Applying for financial aid does not automatically guarantee assistance. A student desiring financial aid should submit an application in the semester prior to the one in which the assistance is needed. Application for financial aid should be made to the Business Office.

Spouse Discount

If a husband and wife both attend the college, the one with the greater number of credit hours will pay full tuition. The spouse will receive a 50% discount on tuition.

Veterans Benefits

Refund Policy for Veterans, Military, and Other Eligible Persons

Individuals who qualify for veterans (VA) benefits should contact their local VA Office for more information and complete the application process required of all potential students. The VA representative at Native American Bible College will certify enrollment for those who are eligible for VA benefits. If a VA student is terminated from the college for any reason, notification is made to the Department of Veterans Affairs (DVA) and the student's VA benefits will be subsequently terminated.

NABC requires an official high school transcript, proof of high school graduation (or equivalency) or documented ability to benefit and official transcripts for all post-secondary education. Prior to initial certification for Veterans benefits, all post-secondary transcripts will be evaluated for applicable transfer credit. Applicable credit or lack thereof will be noted in the student's academic file.

The following Student Record Procedures policy is applicable to persons enrolled under provisions of Title 38, US Code.

1. NABC keeps Records of Progress on all students, veteran and non-veteran alike.
2. Grade reports are furnished to all students at the end of each scheduled school term. They are available through the student's portal in POPULI.
3. Student records for DVA students are maintained for a three-year period after completion of program.

Refund Policy for Veterans, Military, and Other Eligible Persons.

The following refund policy will be applicable to persons enrolled under provisions of Title 38 US code. NABC has and maintains the following policy for the refund of the unused portion of tuition, fees, and other charges: This policy covers situations when the eligible person fails to enter the course, withdraws, or is discontinued at any time prior to completion.

The charges to the eligible person for tuition, fees, and other charges will not exceed the approximate pro rata portion of the tuition, fees, and other charges that the length of the completed portion of the course bears to the total length of the course.

Refund Policy

An adjustment will be made to the student's account when the student withdraws from the college with the proper approval. The student must complete an Official Withdrawal Form, available at the Registrar's Office, at the time he/she is leaving the college. Refunds are effective as of the date of the withdrawal form.

1. Room and board charges will be prorated from the date of registration to the date of withdrawal/vacating the dormitory.
2. Tuition refunds are based on the total tuition for the semester and will be refunded according to the following percentages:

1st and 2nd week of classes	100%
3rd week of classes	75%
4th week of classes	50%
5th week of classes	25%
After 5th week of classes	No adjustments

Vocational Rehabilitation

Eligible students may apply to the North Carolina Division of Vocational Rehabilitation Services for assistance.

Employment Security Commission

Eligible students may apply to the Employment Security Commission of North Carolina which provides assistance for job retraining.

Meals for Commuting Students and Others

Meals are available for commuting students, guests, and faculty/staff by prior arrangement and for the posted per-meal fee.

Accident and Health Insurance

The college does not assume responsibility to provide medical care in the case of either accident or illness even though the accident or illness may occur on campus or in the discharge of duties or activities pertaining to the college program.

Academic Study Programs

The following table provides evidence that supports the institution's desire to education men and women for ministry through the Word Jesus Christ.

Academic Program	Total Credits Required	Bible and Theology Credits	General Education Credits	Ministry Credits
Bible Certificate	12	12		
	12			12
Christian Education Certificate	12			12
Evangelism Certificate	12			12
Leadership Ministry Certificate	12			12
Associate of Religious Education	64	20	31	8 electives 18 Concentration
Bachelor of Religious Studies	128	48	36	<u>41 Total Ministry</u> 17 Core 24 Major

Certificates (12 credit hours)

The College offers a series of certificates, each requiring twelve (12) semester hours. All certificates apply to at least one degree programs.

Bible Certificate.

The Bible Certificate begins with an introduction to biblical studies and expands into additional certificates of study in the Word: Old Testament, New Testament

Upon completion, the student will . . .

BNT 110 New Testament	3 hours
BOT 100 Old Testament	3 hours
BIN 101 Hermeneutics	3 hours
BTH 200 Introduction to Theology	3 hours

This certificate includes 1 hr. labs (included in the 3 hours)

BOT 110 Pentateuch	3 hours
BOT 230 Poetical Books	3 hours

BOT 240 Introduction to Prophetic Books	3 hours
BOT 120 Historical Books	3 hours

New Testament Certificate (12 Credits)

BNT 210 Synoptic Gospels	3 hours
BNT 220 Acts	3 hours
BNT 231 Romans & Galatians	3 hours
BTH 212 Theology II	3 hours

Ministry Introduction Certificate.

Student takes courses in ministry at the 100 and 200 level as a means of introduction to the various forms of ministry to serve as a beginning stage in the development of a ministry philosophy.

Upon completion, the student will . . .

MIN 100 Introduction to Christian Ministry	2 hours
MIN 212 Ministerial Ethics	2 hours
MIS 210 Introduction to Missions	3 hours
HIS 241 History, Missions, & Gov. of AG Movement	2 h o u r s
MIN 321 Introduction to Administration	3 hours

Christian Education Certificate.

Student investigates the beginning aspects of a Christian education ministry in the local church.

Upon completion, the student will . . .

EDU 200 Introduction to Education	3 hours
EDU 210 Principles of Teaching	3 hours
EDU 361 Administration of Church Education	3 hours
BTH 203 Spiritual Gifts (Discovery & Application)	3 hours

Evangelism Certificate.

Student completes courses that informs the evangelism program in the local church and assists students in witnessing to a large group of persons.

Upon completion, the student will . . .

Intro to Evangelism (new course that will include “mass evangelism”)	2 hours
MIN 110 Personal Evangelism	2 hours
MIS211 Cross-cultural Communications	3 hours
REL 211 World Religions	3 hours
BTH 204 Spiritual Disciplines	2 hours

Leadership Ministry Certificate.

The scope of this certificate is in the understanding and application of basic leadership principles in a ministry setting.

Upon completion, the student will . . .

MIN 321 Introduction to Administration	3 hours
MIN322 Applied Leadership	3 hours
MIN323 Conflict Management	2 hours
ENG 332 Communication Skills	2 hours
ENG 231 Public Speaking	2 hours

[Children’s Ministry Certificate]. Students complete the requirements that promote evangelism with persons who desire for ministry to children to be the call of ministry in their lives.

Upon completion, the student will . . .

Ministerial Credentials

Information regarding receiving Ministerial Credentials may be found in the “Recognition” section of this Catalog.

Associate of Religious Education

The two-year Associates program is designed as a two-year program for full-time students. The program may be taken as a part-time student, but the time is increased appropriately. The associates degree is comprised of courses from three divisions of the curriculum: Bible & Theology, General Education, and Professional Studies to achieve sixty-four (64) semester hours of college study.

Requirements

Bible	11 hours
Theology	7 hours
General Education	18 hours
Church Ministry	8 hours

Bible (11)

BNT100 New Testament Survey	3 hours
BIN 101 Hermeneutics	2 hours
BOT113 Old Testament Survey	3 hours
Electives	3 hours

Electives chosen from the following courses:

BOT 110 Pentateuch	3 hours
BNT 220 Acts	3 hours
BNT 210 Synoptic Gospels	3 hours
BNT 100 Romans and Galatians	3 hours

Theology (7)

BTH 200 Introduction to Theology	2 hours
BTH 211 Theology I	2 hours
BTH 212 Theology II	3 hours

General Education (36)

ENG 010 Composition (Remedial)	3 hours
ENG 111 Composition I	3 hours
ENG 112 Composition II	3 hours
ENG 121 Information Skills	2 hour
ENG 231 Public Speaking	2 hours
MUS 110 Fundamentals of Music	3 hours
ACA 100 College & Study Skills	2 hours
PSY 100 Introduction to Psychology	3 hours
SCI 110 General Science	3 hours
HIS 131 Church History I	2 hours
HIS 232 Church History II	2 hours
SOC 100 Sociology	3 hours
SOC 221 Marriage & Family	2 hours
REL 311 World Religions	3 hours
Electives	3 hours

Electives are chosen from the following courses:

CSC 110 Computer I	2 hours
CSC 112 Computer II	2 hours
CSC 112 Computer II with Lab	3 hours
ENG 113 Vocabulary Enrichment	1 hour
ENG 301 Advanced Research	1 hour
ENG 230 Communication Skills	2 hours
LAN 110 Basic Spanish	3 hours
LAN 230 Hebrew I (A)	3 hours
LAN 231 Hebrew I (B)	3 hours
LAN 220 Greek I (A)	3 hours
LAN 221 Greek I (B)	3 hours
MAT 100 Intro to Math Concepts	3 hours
HIS 241 AG Hist., Miss., & Gov.	2 hours
SOC 220 Cultural Anthropology	3 hours

Professional Studies (10)

EDU 200	Introduction to Education	3 hours
EDU 210	Principles of Teaching	3 hours
MIN 110	Personal Evangelism	2 hours
	Elective	2 hours*

*Select from courses with the prefix of MIN.

Bachelor Degree

The Bachelor of Religious Education is designed as a four-year program for students attending as full-time students. Part-time students may complete the program in a schedule that aligns with their schedule. A bachelor degree is comprised of two majors: a Bible & Theology major and a ministry major. The Bible and Theology major prepares the student to know what God desires of His people. The General Education course of study assists students in understanding the world created by God. The ministry major prepares students to take God to the world through a pastoral ministry, Christian education, or missions program.

Bible Major. A Bible major is required for all bachelors degrees. The major includes both courses in the actual Bible text as well as courses in theology, the study of God, as found in the Scriptures. The Bible Major permits students to understand God and His will for our lives.

Learning outcomes:

Upon completion of a degree in Bible, graduates should . . .

1. Hold a high view of Scripture as the divinely inspired revelation of God to the human race.
2. Embrace Scripture as the authority for faith, doctrine, and conduct.
3. Understand Pentecostal distinctions and be able to communicate them.
4. Know the basic elements of sound Biblical theology.
5. Be able to demonstrate a working knowledge of the Bible and Christian theology.

Be able to demonstrate and practice sound principles of interpreting, applying, and communicating the Scriptures.

Required Bible Hours – 36

BNT 103	New Testament Survey	3 hours
BIN 101	Hermeneutics I (<i>Methods of Bible Study</i>)	2 hours
BOT 100	Old Testament Survey	3 hours
BOT 110	Pentateuch	3 hours
BNT 220	Acts	3 hours
BOT 120	Historical Books	3 hours

BNT 210 Synoptic Gospels	3 hours
BNT 234 Pastoral Epistles	2 hours
BNT 231 Romans and Galatians	3 hours
BNT 232 Corinthians & Thessalonians	3 hours
BNT 240 Hebrews & Typology	2 hours
BNT 260 Revelation	3 hours
Bible Elective	3 hours

Required Theology Hours - 12

BTH 200 Introduction to Theology	2 hours
BTH 201 Theology I	2 hours
BTH 211 Theology II	3 hours
BTH 232 Theology III	3 hours
BTH 311 Theology IV	2 hours

A minimum of a 3-hour elective must be chosen from the courses below:

Elective Bible & Theology Courses

BNT 250 General Epistles	2 hours
BOT 230 Poetical Books	3 hours
BIN 105 Biblical Archaeology	3 hours
BNT 233 Prison Epistles	2 hours
BOT 240 Major Prophets	3 hours
BOT 249 Intro to Prophetic Books	3 hours
BOT 250 Minor Prophets	2 hours
BNT214 Gospel & Epistles of John	3 hours
BNT 401 Independent Study in Bible	1-3 hours
BTH 202 Four Cardinal Pentecostal Doctrines	1 hour
BTH 320 Theology of Prayer	3 hours
BTH 490 Research in Theology	1-3 hours
BTH 495 Seminar in Theology	1-3 hours

Required General Education Hours -- 36

General Education. The General Education division of curriculum is treated as a major and includes the student of God's World as humankind has desired to destroy it. General Education permits students to understand the world created by God but that has become totally disobedient to God's direction. This course of study prepares students in their understanding of the secular world which students desire to minister on behalf of God.

Learning outcomes:

Upon completion of a bachelor's, graduates should be able to:

1. Develop a Biblical worldview demonstrated in life and service.
2. Communicate effectively in reading, writing, and speaking English.
3. Demonstrate knowledge and skills necessary for lifelong learning.
4. Apply skills and knowledge from general science/mathematics, humanities, and social sciences to life and service.

ENG 010 Composition (Remedial)	3 hours
ENG 111 Composition I	3 hours
ENG 112 Composition II	3 hours
ENG 121 Information Skills	2 hour
ENG 231 Public Speaking	2 hours
MUS 110 Fundamentals of Music	3 hours
ACA 100 College & Study Skills	2 hours
PSY 100 Introduction to Psychology	3 hours
SCI 110 General Science	3 hours
HIS 131 Church History I	2 hours
HIS 232 Church History II	2 hours
SOC 100 Sociology	3 hours
SOC 221 Marriage & Family	2 hours
REL 311 World Religions	3 hours
Electives	3 hours

Electives are chosen from the following courses:

CSC 110 Computer I	2 hours
CSC 112 Computer II	2 hours
CSC 112 Computer II with Lab	3 hours
ENG 113 Vocabulary Enrichment	1 hour
ENG 301 Advanced Research	1 hour
ENG 230 Communication Skills	2 hours
LAN 110 Basic Spanish	3 hours
LAN 230 Hebrew I (A)	3 hours
LAN 231 Hebrew I (B)	3 hours
LAN 220 Greek I (A)	3 hours
LAN 221 Greek I (B)	3 hours
MAT 100 Intro to Math Concepts	3 hours
HIS 241 AG Hist., Miss., & Gov.	2 hours
SOC 220 Cultural Anthropology	3 hours

Professional Studies Major. Students complete the seventeen-hour Ministry Core and choose one of three majors in professional studies: Ministerial Studies, Christian Education, or Missions.

Ministry Concentrations. The study of ministry is the study of how to take God's Word to the secular society.

Ministry Core 17 Credits

Learning outcome: The student should demonstrate an understanding of the basis for ministry, evangelism, missions in the church, and foundation of education.

Required Courses

MIN 120 Intro to Christian Ministry	3 hours
MIN 110 Personal Evangelism	2 hours
MIS 213 Introduction to Missions	3 hours
EDU 200 Intro to Education	3 hours
MIN 490 Internship	6 hours

Pastoral Ministry

Upon completion of a degree in Ministerial Studies, graduates should be able to ...

1. Explain and demonstrate the basic skills necessary for effective pastoral/church ministry.
2. Explain the place and ministry of the Holy Spirit in the life and ministry of the spiritual leaders.
3. Utilize appropriate methods and resources for the proper interpretation of the Bible.
4. Communicate biblical truth clearly in speaking and writing.

Develop a Biblical worldview demonstrated in life and ministry.

MIN 322 Applied Leadership	3 hours
MIN 213 Ministerial Counseling	3 hours
MIN 321 Introduction to Administration	3 hours
MIN 330 Pastoral Theology	3 hours
MIN 324 Church Growth	3 hours
MIN 211 Homiletics	3 hours
Electives	6 hours

Electives are chosen from the following courses:

MIS 322 Cross-Cultural Communication	3 hours
MIN 323 Conflict Management	2 hours
MIN 212 Ministerial Ethics	2 hours
MIN 331 The Pastor and the Law	2 hours

BTH 320 Theology of Prayer	3 hours
MIN 490 Independent Study Pastoral Ministry	1-3 hours
MIN 495 Seminar in Church Ministries	1-3 hours

Christian Education Ministry

Upon completion of a degree in Christian Education, graduates should be able to ...

1. Explain the basic services of the Christian Education program in a church setting.
2. Develop an effective Christian Education ministry in the local church.
3. Provide leadership in the administration of a church education program
4. Provide sound Biblical, theological, and Pentecostal ministry in the Christian Education program for the local church.
5. Train leaders, teachers, and workers for ministry in a Christian Education program.

EDU 200 Introduction to Education	3 hours
EDU 402 Christian Day School	3 hours
BTH 203 Spiritual Gifts: Discovery & Application	3 hours
EDU 210 Principles of Teaching	3 hours
EDU 311 Children's Ministries	3 hours
MIN 321 Introduction to Administration	3 hours
EDU 321 Youth Ministry	3 hours
Electives	6 hours

Electives are chosen from the courses below:

EDU 331 Adult Ministries	2 hours
EDU 351 Recreational Ministries	2 hours
BTH 204 Spiritual Disciplines	2 hours
EDU 341 Developing Lay Ministries	2 hours
EDU 490 Independent Study in Christian Education	1-3 hours
EDU 495 Seminar in Christian Education	1-3 hours
EDU 323 Youth Discipleship	3 hours

Missions Ministry

Upon completion of a degree in Missions, graduates should be able to ...

1. Demonstrate an understanding of a Biblical theology and philosophy for missions.
2. Apply insights from the history of missions to contemporary Christian cross-cultural communication.

Registration Information

Persons must hold an acceptable admission standing prior to being permitted to register for classes. If no admission standing has been granted, a person may take classes for credit as a non-degree-seeking person, which means that the courses taken are subject to transfer of credit regulations when the courses are later applied to a degree. A person may not register for classes at NABC without holding an acceptable admission standing or be a transient student from another institution. Admissions information is provided above and information regarding Transient Student is provided below in the section, Academic Information.

Student Orientation

Orientation sessions are given at the beginning of each semester and new students are expected to attend. Returning students orientation is slightly different than new student orientation; however, both are beneficial to the student. Students are introduced to available services and regulations as outlined in the student handbook. A library orientation is given for all new students during the first week of each semester.

Academic Advisement

Each student will be provided advisement to help plan his/her program of study while enrolled at NABC.

Americans with Disabilities Act (ADA)

Students who believe they have a disability as defined by the Americans for Disability Act must visit the Registrar's Office to obtain information regarding receiving reasonable accommodation. Faculty do not provide accommodations in learning to students unless the student has completed the process. Faculty do not diagnose student disabilities.

Students with physical disabilities will be assisted as appropriate to the disability.

Course Load.

Students are limited to sixteen credit hours per semester. Approval must be obtained from the Academic Office in order to take additional hours in a term. The school year is divided into fall and spring semesters. Academic work is measured according to the semester credit hour. One semester credit hour is equivalent to one class session per week (plus preparation) for the length of the semester (fifteen weeks). While a full-time student is defined as one taking a minimum of twelve semester credit hours, students normally are expected to take sixteen semester credit hours of college work. Additional loads may be taken with permission from the Vice President for Academic Affairs. Under no circumstances may a student take more than twenty-one credit hours per semester.

Classification of Students

Classification of students is determined at the beginning of the fall semester for the entire school year. Class standing based on the number of credit hours earned is as follows:

Completed Hours	Class Standing
0-30	Freshman
31-62	Sophomore
63-96	Junior
97-128	Senior

Students are identified as . . .

Full-time if course load is at least twelve credit hours.

Part-time if course load is less than twelve credit hours.

Change Class Schedule

A class schedule is changed in one of three ways: Add/Drop, withdrawal from a course, or withdrawal from College.

Add/Drop. Add/Drop is the first week of the term, during which students may add or drop a course from their schedules. The dropped course will not appear on the students' transcript if a change is made during this time. (First week of the term)

Withdrawal from a Course(s). Students have up to mid-term to withdraw from a course.

Withdrawal from the College (up to the 10th week of term). Students may not withdraw from an individual course after the 10th week. They may take an "F" for the course.

Degree Declaration

Students must declare their degree intention as soon as possible. There are restrictions on the work that may be transferred while a Non-Degree Seeking student. Students should work with an academic advisor as soon as possible to declare their degree intentions. There are financial and transfer ramifications.

Students may change their degree declaration. Please see the Registrar and complete the Change of Declaration Process. The Registrar will conduct a transfer of credit process and advise the student of the number of courses that will transfer from the first degree into the changed degree program.

Registration for Classes

Students will register for classes at the beginning of each semester. Dates for registration are indicated on the academic calendar in the front of the catalog. Registration will be accepted in the Registrar's Office any time prior to the

beginning of the second week of classes; however, failure to register before the first day of classes will constitute a late registration. Classes missed because of late registration will be counted absences.

Student to Teacher Ratio

The student/teacher ratio at NABC is 4:1. This means that there are the equivalent of four full-time students for every full-time equivalent professor.

Graduation Requirements.

1. Completion of Degree Requirements. All requirements assigned to the declared degree must be completed with a cumulative grade point average of at least a 2.0 (C). Bachelors degree is 128 semester hours; Associates degree is 64 semester hours.
2. Minimum Hours at NABC. At least thirty-two (32) credit hours must be taken at NABC to receive the bachelors or associates degree.
3. Christian Service. Christian service requirements assigned to the declared degree must be completed satisfactorily: 3 semesters for associates and 7 semesters for bachelors.
4. Christian Character. The College defines students with Christian Character as persons are disciplines of Jesus Christ and have demonstrated that behavior by displaying an attitude of obedience to school policy and Christ-like relationships.
5. Addressed Financial Obligations. Addressing financial obligations includes paying the school bill, returning college equipment, property, and library resources in satisfactory condition, and satisfying all financial obligations prior to Commencement.

Student Records

Federal Education Rights Privacy Act (FERPA)

Students have the right to review all files and data comprising their permanent records at NABC and the right to a hearing for the purpose of challenging the contents of those records if corrections and amendments are not made to their satisfaction. The only information that will be given out concerning students will be directory information as defined in the Family Educational Rights and Privacy Act of 1994, unless an individual student has specifically waived his or her rights.

Final Grade Reports

Students may access their final term grades by signing on to POPULI. Final grades are no longer issued in paper except when a print out is required to demonstrate student enrollment. Students needing such verification may contact the Registrar's Office for assistance, if needed.

Recording Grades

Instructors post their end of term grades for the courses taught during the window at the end of each term. After the instructor window is closed students must see the Registrar for any appeals or requests regarding the assigned grade.

Requesting a Transcript

Official Transcripts are dispatched by the Registrar's Office upon receipt of written permission from the student and mailed directly to the intended recipient. Contact the Registrar's Office for the proper form and process. The cost of the transcript is five dollars.

Student Records Retention

Student records are maintained electronically and backed up in locally and in the cloud. The institution maintains student academic records indefinitely.

Teach-out Provisions and Record Retention

The institution has and maintains the following policy with regard to students' academic and other critical records. In the event that Native American Bible College, for any reason, is unable to continue operation as an education entity, provision has been made with the Division of Archives and History of the State of North Carolina to assume control of all students' academic, financial aid, and other critical records. The state Archives also would provide the services customarily rendered by a registrar for these records.

Student Life

Code of Conduct

Membership in an academic community, particularly a Christian one, carries with it unique, demanding, and privileged responsibilities. As a Christian college, NABC seeks to relate Biblical Christianity to co-curricular activities, to one's personal life, and to society in general. All members of the NABC community are expected to evidence a commitment to Christ and to demonstrate a meaningful educational involvement in this Christian context. The student, by virtue of his/her enrollment, therefore, agrees to accept the responsibilities of membership in the College community.

Scripture establishes the basic principles that should guide the development of Christian character and govern all Christian behavior.

Scriptural Principles:

1. The Lordship of Christ over all of life and thought involves wholehearted obedience to God's Word as exemplified in the life of Christ; the careful stewardship of mind, time, abilities, funds, and opportunities for intellectual and spiritual growth; and the care of our bodies as temples of the Holy Spirit.
2. The responsibility to love God with all our being and to love our neighbor as ourselves. This means that unselfish love should be the motive in all life's decisions, actions, and relationships.
3. The responsibility to seek after righteousness, to practice justice in our dealings with one another and in our social institutions, and to help those in need.
4. The need to exercise freedom responsibly, lovingly, and sensitively within the framework of God's moral law in relationship to the Assemblies of God Fellowship at large and to the other communities of which we are a part.
5. Access through Jesus Christ to the forgiveness of God and to the help of the Holy Spirit in doing heartily what God requires of us.

Practices that are known to be morally wrong by Biblical teaching are not acceptable for members of the college community. Included are specific acts such as drunkenness, stealing, the use of slanderous or profane language, all forms of dishonesty including cheating and occult practices.

All forms of sexual sins (e.g., premarital sex, adultery, homosexual behavior, viewing pornography, etc.) are condemned in Scripture and are considered grounds for dismissal from NABC. Marriage is defined as between one man and one woman. Premarital sex includes sexual activity such as heavy petting and oral sex.

Scripture condemns such attitudes as greed, jealousy, pride, lust, bitterness, need-

less anger, an unforgiving spirit, and harmful discrimination and prejudice such as that based on race, gender, or socioeconomic status. While these attitudes are difficult to detect, they are as subject to the judgment of God as are all other forms of disobedience to Him. The college community is obliged to address such sins and individuals are encouraged to seek God's forgiveness and help to overcome them so that each individual may grow in grace and righteousness.

Christian Service

The Christian Service program provides students with the opportunity for service throughout the term during which time the student can use the material being learned in the courses in their college program.

Engagement and Marriage

Wholesome social relationships are both desirable and fitting for men and women preparing for Christian service. The administration, however, discourages thoughtless marital engagements and premature marriages. Students should receive counsel from the Vice President for Student Affairs prior to engagement. No student is permitted to marry during the academic year without permission. Marriage is defined as between one man and one woman.

Facilities for the Disabled

All buildings and facilities are wheelchair accessible.

Grievance Policy

Students are protected against unjust and arbitrary penalties or dismissal under the provisions of the Grievance Policy. Students, who feel they have received unjustified or arbitrary penalties from a faculty or staff member or have received improper, inappropriate, or unwarranted treatment from a fellow student, have the right to grievance proceedings. The student should take action as listed below:

- Informal discussions should be undertaken with the faculty or student involved as the first course of action to resolve any grievance.
- All parties involved shall be guided by Christian principles and conduct themselves at the highest level of courtesy and respect.
- If informal actions do not solve the grievance, then one should submit a written complaint to the Vice President for Student Life who will acknowledge receipt of the complaint in writing within ten working days. Depending upon the nature and severity of the grievance, the Vice President for Student Life will:
 1. Personally investigate and mediate the grievance, or
 2. Establish an ad hoc committee of uninvolved parties to investigate

and recommend appropriate action, or

3. Refer the case to the President's Council for investigation.

- If the parties involved are not satisfied with the decision of the Vice President for Student Life, he/she may appeal to the President and then, if still not satisfied, to the President's Council. Decisions made by the President's Council are final.

A written response to the grievance will be made within thirty (30) days of receipt of a written grievance.

Students who do not believe the College has addressed the grievance properly may contact the Association for Biblical Higher Education, 5850 T. G. Lee Blvd., Ste. 130, Orlando Florida 32822, Telephone: 407-207-0808.

Ideals and Standard

General student conduct is governed by the ideals and standards detailed in the *Student Handbook*. While enrolled at Native American Bible College, a student is expected to observe these ideals and standards of conduct, whether on or off campus. The College reserves the right to modify the standards set forth in the Student Handbook at any time. The College also reserves the right to use its discretion in the interpretation and enforcement of all ideals and standards of conduct as set forth in the Student Handbook and other college manuals.

All students are expected to know these regulations and to comply with them. Any conduct offensive to the College will not be acceptable. Deliberate or repeated disregard of expected conduct will be cause for appropriate disciplinary action. Such disciplinary action is rendered by the Vice President for Student Life. The College reserves the right to dismiss or refuse to readmit any student whose conduct or academic standing is unacceptable or undesirable.

Married Students

Married students should not live apart from their spouse and children. If moving to the Shannon area, preparation should begin early enough to secure housing and make all necessary moving arrangements.

Student Dress Code

Key Principles...

NABC is a Christian community established for the purpose of developing leadership for the church community or family. Persons involved in the NABC community are expected to respect and reflect the values of the community. For this reason, the NABC community members are expected to read, understand, and honor the following:

There are three levels of involvement in the community: formal events, conducting business, and casual interaction with members of the community.

Formal Events

During formal events, members of the NABC community may provide leadership or represent the community to persons outside of the community. Examples of these events may be leading in Chapel ministry, major events on campus, or events off campus where NABC is represented by the community members.

Community members response to formal events include being dressed up, such as clothes that are clean, neat, may include a suit or sports jacket, perhaps a tie, and dress shoes. In these settings, the community members (students, staff, faculty, administrators) dress to represent nicely the NABC community.

Conducting Business

The life on campus is chiefly about completing the business of education and related activities. Members of the campus gather for Chapel, classes, visit the library, and address administrative matters in campus buildings. Dress for conducting business is what is known as “business casual” in the corporate world. At NABC that means dress includes dress pants (ladies – dress, skirt, dress slacks/pantsuit) with collared shirt or appropriate blouse for ladies and collared or appropriate shirt for men. The purpose of business casual in the corporate world is to reflect a high standard of dress for the corporation to represent to persons outside the corporation or business that people at this business care about themselves and their work. They are concerned about how they are perceived by those on the outside who they interact with. Business casual at NABC tells persons within the NABC community that their business at this school of preparing for ministry is important and communicates to persons outside of the community that preparation is serious and of quality. Consider the dress of medical persons at hospitals even when completing their internships. A high standard of dress is usually required since how we dress makes a strong impression, good or bad.

Casual Interaction

Casual interaction refers to all other settings and makes it a little more difficult to describe a standard. Shorts that are simply too short or too tight, shirts that are designed or worn in a way that reveals more of “me” than demonstrates a respect for “my” Creator and Savior draws attention away from the proper and intended business of a person preparing specifically for ministry for Christ. May we reveal Christ, his love, his forgiveness, and His Lordship instead of revealing a lifestyle that often represents the flesh/world or at least distracts persons from Christ. Questions like, “are my shorts long enough,” “does my shirt cover enough,” “will this outfit/clothing choice pass the rules” miss the point. Muscle shirts that are very helpful to stay a little cooler when in the woods cutting down trees with an axe miss the point on a campus with air conditioning, and generally lacking the use of manual labor.

In general, show that you understand that necklines are not supposed to be close to the hemlines of shorts, dresses, or skirts; think about it. Our community choices are to demonstrate Christ; not to show off “outstanding” body characteristics. Dressing to highlight physical characteristics that often highlight more

about secular society than the Christian walk don't contribute to the community concerned about Christ, his sacrifice to live on earth, his being persecuted, and his death to deliver us from the sin of the world.

When preparing yourself for casual interaction around campus, visiting a church where you represent NABC, or in a formal event, focus on your message, the one you preach with your presentation (clothes, accessories, hair-head and face, etc.) that generally begins communicating far ahead of your voice being heard.

Spiritual Life

Spiritual Growth

Spiritual development is a vital part of the educational process of NABC. While enrolled in the college, students are encouraged to seek God's will for their lives and will be given the opportunity to exercise and develop the gifts and talents God has given them.

Chapel

Chapel services are held Monday through Thursday morning. Staff, faculty, visiting ministers and students participate in chapel ministry. Chapel attendance is required as part of campus life. The chapel is available to students for personal devotions and prayer during their free time, as long as other chapel events are not scheduled.

Devotions

Students are expected to include a time in their daily schedule for personal devotions. Group devotions may be conducted in the dormitories.

Church Services

Students are required to attend Sunday services at a church agreed upon by the student and the Vice President for Student Affairs. All students are expected to attend a minimum of two services a week.

Student Services

Advisement

Personal, social, and educational advisement is available through the Office of the Vice President for Student Affairs.

Laundry Facilities

The college provides laundry facilities for dormitory students only. See the Student Handbook for more details.

Mail

Students living on campus may use the College mailing address while enrolled at NABC. The address is P. O. Box 248, Shannon, NC 28386. Please be aware, though, that the US Postal Service has this address listed as a business and mail will NOT be forwarded once the student leaves NABC. Students also have the option of renting a Post Office Box at the local Post Office for mail delivery.

Student Housing

Full-time single students are expected to live on campus. The Vice President for Student Affairs must approve any exceptions. The college reserves the right to inspect the dormitory rooms at any time. See Student Handbook for further information.

Meals

Room and board includes daily meals on days when classes meet. Flexible plans are incorporated on weekends according to student needs. Off-campus students, faculty/staff, and guests may purchase meals for a reasonable fee, but the cafeteria should be notified in advance to allow proper time for preparation.

Student Organizations and Activities

Student Council

The Student Council is composed of its officers and a representative from each class. The Vice President for Student Life represents the administration on the council.

The function of the Student Council is to plan student activities and to foster school pride, promote school spirit and build school loyalty.

Missions Committee

The Missions Committee is comprised of representatives of the faculty/staff and of the student body. The Missions Committee is responsible for organizing monthly missions' chapel services, administering missions funds, and planning other missions events during the school year.

Yearbook

The NABC yearbook is a pictorial review of events from the current school year. It is published by a Yearbook Committee which is formed annually and comprised of interested students and the Vice President for Student Affairs or an appointed yearbook advisor.

Academic Policies

The Academic Administration Area is responsible for all matters of teaching and learning. Contact the Academic Office or Registrar's Office if additional information is needed regarding Academic Policies.

Attendance

The College attendance regulations are guided by the principle that in a traditional classroom setting students receive benefits from the discussion, interaction, and emphasis of a class session which they can get no other way, even with the assignment of make-up work. To miss class is to experience a loss that may not show up on a final examination but is nevertheless real. Accordingly, the following regulations encourage faithful attendance with allowances provided for necessary absences.

Absences: The faculty understands that there may be legitimate needs to miss classes and allows absences to meet those needs (sickness or emergencies, etc.). A student is allowed 5 absences without penalty for a class that meets 3 hours a week, 3 absences for a class that meets 2 hours a week, etc. (Please see the chart below). More than the allowable absences will result in a grade penalty. The professor will reduce the final grade by 5 points for each absence. If a student misses more than 20% of the class for any reason it is an automatic failure. If a professor chooses to allow a student to make up assignments missed due to a legitimate absence, these assignments must be submitted according to terms agreed upon between the instructor and the student.

Absences include: Missing class entirely, arriving to class more than 10 minutes after it begins, and leaving class early. *When a VA student is required to keep a related VA appointment an excused absence will be given.*

Tardies: A student arriving late or departing early from class will be counted tardy. Three tardies equal one absence.

Frequency of Class	Hours of Credit	Absences Without Penalty	Absences with Penalty	Absences with Failure
3 hours a week (1 hr each)	3 hours	5	6, 7, 8, 9	10
3 hours a week (1.5 hours each)	3 hours	4.5	5, 6, 7, 8, 9	10
2 hours a week	2 hours	3	4, 5, 6	7
1 hour a week	1 hour	1		4

Academic Definitions

Degree Program

A degree program includes study in each of three divisions of study: Bible, General Education, and Ministry. An associates' degree includes a course of study of at least sixty-four (64) semester hours; a bachelor degree also includes a course of study of at least one hundred twenty-eight (128) semester hours.

Major

A major is comprised of at least thirty semester hours with at least three concepts taken to the third level of study with at least three learning outcomes defining the quality and quantity of each concept.

Concentration

A concentration is one concept taken to the third level of instruction within the degree area and comprised of fifteen to eighteen (15-18) credit hours of study.

Emphasis

An emphasis is one concept taken to the second level of instruction within the degree area and comprised of twelve-to fourteen (12-14) credit hours of study.

Minor

A minor is at least three concepts taken to the second level of instruction, is not connected to another area of instruction, such as with concentration, and is comprised of no more than twenty (20) credit hours of study.

A credit Hour

A semester hour credit is awarded when the student has completed at least fifteen, 50-minute hours in class and thirty, 50-minute hours out of class.

Semester Calendar

The institution utilizes a semester calendar with three semesters a year: Fall, Spring, and Summer. Each semester is comprised of at least sixteen weeks of study.

Academic Structure

Each division is led by a chair, a person who teaches in the division and is responsible to champion the division on campus and to oversee the development, teaching & learning, and evaluation of the division curriculum.

Bible Division. The Bible Division provides instruction in Bible and Theology focusing on teaching students what God would have them understand about Him as well as what He desires his followers to do and be for His glory.

General Education Division. The General Education Division provides instruction regarding the world and focuses on assisting persons in understanding of the world in which we live and the philosophies of a secular society.

Ministry Division. The Ministry Division provides instruction in the professional studies areas. The professional studies programs provide the student with information regarding how to take the living word of God to the secular world and build a church that is pleasing to God.

Grading

Grade Point Average. The cumulative grade point average (GPA) is determined by multiplying the semester credit hours for each course by the grade point equivalent for that course. The sum of all grade point equivalents is then divided by the total semester credit hours earned.

Pass/Fail Classes. Pass/Fail classes are not graded with A, B, C, or D; rather, the class criteria to pass is established and the student receives either a Pass for achieving the criteria or Fail for not-achieving the criteria. The Pass does not affect the GPA but the Fail is calculated into the GPA because the course was not completed.

Repeating a course/Grade Forgiveness. Students failing a course or making a grade that is not satisfactory to the student may retake the course. After the course is completed again, the highest of the two grades is recorded for the course and the lowest grade is removed from the GPA.

Grading Scale

A	Excellent	90-100	4 grade points
B	Good	80-89	3 grade points
C	Average	70-79	2 grade points
D	Passing	60-69	1 grade point
F	Failure	Below 60	0 grade point
I	Incomplete	0 grade point	
W	Withdrawal *	No grade point	
V	Audit or Enrichment	No grade point	

* Not computed into the grade point average (GPA)

Satisfactory Academic Progress (SAP)

In order to qualify for financial aid assistance through institutional, state, and/or

federal (Title IV) funds, students must maintain Satisfactory Academic Progress (SAP) toward completion of their selected degree program. At NABC the standards for SAP are equivalent for both recipients and non-recipients of financial aid assistance. SAP is defined by both qualitative and quantitative measurements of academic work [34 CFS 668.16(e)].

Unless the terms of a particular grant or funding source states otherwise, these measurements shall be applied to determine a student's eligibility for financial assistance.

GPA Requirement

The qualitative standard is measured by reviewing the student's cumulative GPA.

Credits Completed Requirement

Students must complete at least 67% percent of the courses attempted. For example, if a student attempts four courses, the student must pass three of the four courses to be viewed as making satisfactory progress.

Maximum Time Permitted to Complete a Program

A degree program must be completed before the student attempts 150% of the required degree program hours. For example, if the degree is 64 credit hours, the student must have completed the requirements for the degree before attempting 96 hours.

A quantitative standard is measured by comparing attempted credits to successfully completed credits.

Credit's Attempted	Student enrolls, attends the class, even if he or she withdraws
Credits successfully completed	Student earns grade of A, B, C, D, or P
Credits NOT successfully completed	Student grade is F, I, W, or V for the course

Minimum Standard for Progress

Full-time undergraduate student receiving institutional aid and/or Federal aid must . . .	Maintain at minimum a cumulative GPA of 2.0
	Complete at least 24 credits with fall and spring semesters
	Complete at least 67% of all cumulative attempted credits
	Complete the degree program within 150% of the published length of the program, measured in the required credit hours

Part-time undergraduate students receiving institutional and or Federal aid must . . .	Complete the degree program within 150% of the published length of the program, measured in the required credit hours.
	Complete at least 67% of all cumulative attempted credits

Frequency of Monitoring

The Financial Aid Office monitors the SAP of each aid recipient annually in May after spring grades have been submitted. SAP review must be completed before aid is awarded to continuing students. Students who are not meeting the qualifications shall be notified in writing.

SAP Appeals

A student who has failed to maintain SAP due extenuating circumstances may submit an appeal in writing to the Financial Aid Office requesting a reinstatement of financial aid. Appeals shall be considered on a case by case basis. The appeal letter must include:

1. an explanation of the extenuating circumstances,
2. explain the course of action taken or to be taken to address the extenuating circumstances,
3. supporting evidence for the extenuating circumstances and, if possible, for the course of action in #2, or
plan of study indicating the courses to be taken over the next year, the number of credits needed to graduate, and the anticipated graduation date.

The NABC Scholarship Committee, serving as the Financial Aid Office Appeals Committee, shall review complete appeals (an appeal letter with all documentation attached). A written response will be issued to the student within 10 business days.

If the appeal is denied, the student may attend without financial aid to re-establish eligibility. A period of non-enrollment is not sufficient to re-establish financial aid eligibility.

If the appeal is approved, the student will receive financial aid for one semester only. At the end of that semester, an additional review to ensure that the student is fulfilling the terms of the approved appeal will be conducted. A letter delineating the approved academic plan which the student must pursue to remain eligible for financial aid and indicating the date of the next review will be issued to the student. At the end of the semester, if the student continues to meet the terms of the approved appeal, he/she will be awarded an additional semester. This review will continue by semester until the next scheduled annual review or the student successfully completes the academic plan and meets SAP requirements again.

Academic Warning

Students with a grade point average of below 2.0 the first semester are placed on warning. Students *must meet with their advisor at least once every two weeks* to discuss student's grades, activities, and matters that interfere with an effective education.

Academic Probation

Academic Probation is a period of time in which allowable activity is reduced for at least the full subsequent semester. Academic Probation may be imposed for either failure to meet academic entrance requirements or academic standards.

1. *Academic Entrance Requirements*

Students applying to NABC without a high school diploma or with a high school GPA of below 1.8 may be admitted to the College under academic probation. Students admitted on academic probation must achieve a 2.0 average by the end of the first semester.

2. *Academic Standards*

Students whose cumulative grade point average falls below 2.0 (a grade average of C) for any semester will be placed on academic probation.

3. *Duration*

Once placed on probation, a student continues on probation if either the current semester grade point average or the cumulative grade point average falls below 2.0.

4. *Probationary Restrictions and Guidance*

A student on academic probation shall not hold any office and should not allow

church, work, social, recreational, or other activities to interfere with needed study time. The Office of the Vice President for Academic Affairs will assign to the student a faculty member or College administrator who will meet regularly with the student to offer him/her counsel, study tips, prayer, encouragement, and help.

The student who remains on academic probation at the close of the following semester will be ruled academically disqualified and will be ineligible to re-enroll the following semester. A disqualified student may appeal to the President's Council to request readmission after an absence of at least one semester.

5. *Exceptional Circumstances*

After counsel with the student and with the permission of the Vice President for Academic Affairs, it shall be understood that a student may be allowed to audit courses for noncredit when he/she gives evidence of a call and a need for exposure to the program but will be unable to achieve an academic standard of 2.0.

6. *Academic Suspension or Termination*

Habitual underachievers may be suspended or terminated when it becomes evident they may not be able to qualify academically for graduation.

Reestablishing Financial Aid Eligibility

Students may reestablish their eligibility to receive financial aid through a plan developed in consultation with their advisor. The institution desires that students complete their degree and will assist the student by alternative approaches to improving the grade point average. Whereas academic suspension might result, the first approach will be to assist the student remediate his or her grade point average. The plan will likely include a combination of the following strategies until the GPA has returned to a "C" or better: Limit the Number of Courses, Audit Classes, Remedial Classes, and Repeating Classes.

Limit the Number of Courses

The first term a student results in a semester GPA of less than a "C" grade, the next semester the student will be limited to one less course than taken before. An example would be if a student averages a "D" in the Fall term with 15 credit hours load, the following Spring term the student will be limited to 12 credit hours load. If the student's GPA recovers to at least a C, then the student may continue with 12 credits only or add one class. If the Spring term results in an average below "C" for the term, the student reduces the load to 9 credits. The goal is to assist the student in finding the number of courses that the student can manage and make satisfactory progress.

Audit Classes

Persons may take a college course for no credit for an audit fee applied to the credit. Persons taking courses as audit are not required to complete assignments

but must adhere to the class guidelines and conduct. Auditing the class permits the student to gain insight into the course prior to taking it for credit.

Remedial Classes

Remedial classes prepare students for college-level coursework. Such courses are valued in “credit” terms but the course number beginning with “0” signify that the course does not qualify to meet degree requirements between high school and college and do not apply to a college degree. The courses are taken to prepare the student to function at college level.

Repeating a Course (see Grade Forgiveness policy above)

A student may wish to repeat a course for a better grade. Each attempt is recorded, but only the higher grade is computed into the cumulative GPA. The lower grade will then be recorded as an audit. When repeating a previously passed course, the student may receive financial aid only once for the course. If the course is repeated and a higher grade is received, the student’s GPA improves because it removes the lower grade and replaced it with a higher grade. The student’s GPA improves at a faster rate.

Transient Student

Students may take courses at another institution while enrolled at NABC; however, if the courses take at another institution are to be used to meet requirements for the NABC degree, the student must gain permission to be a transient student and receive permission before beginning classes at the other institution to ensure that the course will transfer into NABC programs. Failure to complete the Transient Student registration process results in the credits from the other institution not be accepted.

In the same way, students who are seeking a degree at another institution but desire to take courses at NABC to meet the requirements of the other college’s program must receive permission from the other College and track the action of students work at NABC. Students must be admitted or have transient status at another institution before students may attend NABC.

Course Descriptions

Divisions of Study

The curriculum is organized around three divisions of study: Bible and Theology, General Education, and Ministry students. Each department is assigned to one of the divisions.

Course Numbers Defined

100 and 200 level courses are designed to meet requirements of the first two years of the bachelor program or the two years of the associate degree. 100 and 200 level courses may be taken either the first or second year; however, pre-requisites apply.

300 and 400 level courses are designed to meet the junior and senior year requirements for the bachelor degree. 300 and 400 level courses may not be taken until the appropriate 100 and 200 level courses are completed or with special permission of the Academic Office.

Academic Success

ACA 100 Academic Success (2 credits)

This course is designed to assist new college students adjust to the rigors of college life. Study skills and habits, goal setting, time management, utilization of the library and other college resources, as well as accessing student resources while in college are among the topics of consideration in this course.

Bible History (BHI)

BHI 100 History of the Bible (2 credits)

A historical overview of the development of the written Scriptures beginning with ancient manuscripts and continuing through the beginning of the development of the English Bible.

Bible Introduction (BIN)

BIN 100 Methods of Bible Study (3 credits)

Bible study methods, including the synthetic, biographical, topical, and devotional are examined. Diverse passages of Scripture from both the Old and New Testament will be studied in order to learn basic Bible study skills.

BIN 101 Hermeneutics (3 credits)

The art and science of Biblical interpretation, giving special attention to the principles necessary for sound scriptural exegesis in the light of its historical, grammatical, and theological content.

BIN 104 Bible Geography (1 credit)

This course is designed to help the student gain an understanding of the geography of Israel and the surrounding nations in order to correctly interpret Biblical events, saying, and narrative. The course presentation includes various kinds of visuals: PowerPoint slides, maps, charts, and videos.

BIN 105 Bible Archaeology (2 credits)

An introduction to the basics of Biblical archaeology. We will study the histories, cultures, and social forces of the earliest civilizations, with an emphasis on the use of archaeology and historical geography in church ministry.

New Testament (BNT)

BNT 100 New Testament Survey (3 credits)

A survey of the New Testament in the context of the history, geography, and culture of its time, including the intertestamental period, Judaism in the time of Christ, the ministry of Jesus, and the apostolic church. The chief events, characters, and teachings of each book are studied in relation to the ongoing revelation of God's plan.

BNT 210 Synoptic Gospels (3 credits)

A thorough study of Matthew, Mark, and Luke aiming at the mastery of factual content and structure of the books, with emphasis on the person and work of Christ.

Prerequisite: BI 103 N.T. Survey.

BNT 214 Gospels and Epistles of John (3 credits)

A study of the gospel and the epistles written by John the Apostle. Special attention is given to the distinctive theological contributions found in Johanne literature.

BNT 220 Acts (3 credits)

A thorough study of the factual content of the book of Acts with emphasis on the work of the Holy Spirit in the origin and growth of the early church. The journeys of Paul are shown in relation to his epistles.

BNT 231 Romans & Galatians (3 credits)

A detailed study of Romans and Galatians, giving special attention to the background and doctrinal teaching of each book.

BNT 232 Corinthians & Thessalonians (3 credits)

An analysis and exposition of each book stressing the historical background, devotional, and doctrinal matters, with special emphasis on the gifts of the Spirit.

BNT 233 Prison Epistles (2 credits)

An analytical and expository study of Philemon, Colossians, Ephesians, and Philippians in terms of structure and content, with particular emphasis given to the relation of Christ to the church.

BNT 234 Pastoral Epistles (2 credits)

An exposition of I & II Timothy and Titus. Consideration is given to the authorship, date, the threat of Gnosticism, and the significance that these epistles have for church organization and for the function of the pastor of the local church.

BNT 240 Hebrews & Typology (2 credits)

A detailed study of the book of Hebrews, emphasizing the supremacy of Jesus Christ - the fulfillment of Old Testament types as pertaining to the Tabernacle, Priesthood, Offerings, and Feasts - and the perfect fulfillment of God's total plan revealed to mankind.

BNT 250 General Epistles (2 credits)

An outline of the letters of James, Peter, and Jude, with special attention given to historical background, structure, and distinctive teachings of each book.

BNT 260 Revelation (3 credits)

A detailed study of the book Revelation. Emphasis is placed on the seven letters to the churches and the prophetic message. Various interpretations are presented in this study.

BNT 491 Special Studies in NT (3 credits; BNT 402-2 credits; BNT 403-1 credit)

A selected Biblical topic is studied by the student or small group of students independently through research under faculty direction. A written research paper is required. Hours and credit by arrangement.

Old Testament (BOT)

BOT 100 Old Testament Survey (3 credits)

A survey of the Old Testament in the context of the history, geography, and the culture of Old Testament times. The chief events, characters, and teachings of each book are studied in relation to their place in the ongoing revelation of God's plan.

BOT 110 Pentateuch (3 credits)

The first five books of the Bible are studied in relation to Old Testament history and the divine plan. Factual content is stressed, and detailed study is given to selected portions. Prerequisite: BOT 100 Old Testament Survey.

BOT 120 Historical Books (3 credits)

A presentation of the history of Israel in the Old Testament books from Joshua to Esther inclusive, giving special attention to the purpose, outline, important events, and characters of each book. Prerequisite: BOT 100 O.T. Survey

BOT 230 Poetical Books (Wisdom Literature) (3 credits)

A study of Job, Psalms, Proverbs, Ecclesiastes, and the Song of Solomon, with emphasis upon the authenticity, historical setting, problems, and practical teachings of each book.

BOT 240 Major Prophets (3 credits)

An in-depth study of the books of Isaiah, Jeremiah, Ezekiel, and Daniel; of the men and their contribution in light of the political, social, and religious background.

BOT 250 Minor Prophets (2 credits)

The last twelve books in the Old Testament canon are studied in the light of circumstances which confronted the prophets, emphasizing the content of their message as a revelation of the will of God.

BOT 490 Guided Research in the Old Testament (3 credits; BOT 491-2 credits; BOT 492-1 credit)

A course encouraging research in the Old Testament for a student or students under the supervision of a credentialed instructor.

Bible Theology (BTH)

BTH 200 Introduction to Theology (3 credits)

An introduction to Christian doctrine based upon the Statement of Fundamental Truth listed by the General Council of the Assemblies of God.

BTH 201 Theology Lab (1credit)

A companion course often taken with a two-hour theology course that permits additional discussion, exploration, or assistance in fully developing the content of the two-hour course.

BTH 202 Four Cardinal Pentecostal Doctrines (1 credit)

An examination of the four cardinal doctrines of the Assemblies of God; salvation, baptism in the Holy Spirit, healing, and the second coming of Christ. After an introductory unit on the importance of doctrine, there is a unit of study on each of the doctrines. This class is presented either as a stand-alone class or taught in conjunction with BTH 200 Introduction to Theology.

BTH 203 Spiritual Gifts: Disc & Application (3 credits)

An investigation of spiritual gifts as presented in the Bible with a focus on their application in the contemporary church.

BTH 204 Spiritual Disciplines (2 credits)

An examination of various spiritual disciplines found in the Bible (e.g., worship, praise, prayer, fasting, study, etc.) with a focus on applying these disciplines to one's personal life for growth in one's relationship with God.

BTH 211 Theology I (2 credits)

Introduction to the study of theology, including a discussion of historical aspects in the development of a Pentecostal theology. This course includes a study of God (His existence, qualities of His being, His nature, decrees, providence, and preservation, with special attention given to the doctrine of the Trinity) and of angels and demons in view of Scripture.

BTH 212 Theology II (3 credits)

A course covering Christology, soteriology, anthropology, and hamartiology. Christology is a study of the person of Christ. Special attention will be given to His deity, pre-existence, incarnation, works, death, atonement, resurrection, ascension, and His present-day work in His creation. Soteriology presents salvation through faith in Christ; regeneration, justification, sanctification, and the conditional security of the believer. Anthropology and hamartiology begin with the fall of Adam and Eve and show the consequences of the fall. The course deals with the present status of people and their destiny. Special attention will be given to various crucial issues that people face in this generation resulting from the fall.

BTH 313 Theology III (3 credits)

A course covering pneumatology and divine healing. This is a study of the person, offices, administration, and ministry of the Holy Spirit; a Scriptural presentation and defense of the distinctive doctrines held by the Assemblies of God; a practical study of the work of the Spirit in sanctification and in the Spirit-filled life. The course also includes a study of the work of Christ in divine healing. It views principles and examples of divine healing from both the Old and New Testaments, as well as in church history with emphasis on prayer for the sick in the life of the minister.

BTH 314 Theology IV (2 credits)

A course covering ecclesiology and eschatology. Ecclesiology is a thorough study of the doctrine of the church universal, its origin, organization, and scope. Eschatology includes an examination of the dispensations and covenants found in the Bible. The consummation of God's program in the end of this age and the final state of the righteous and wicked are also studied.

BTH 320 Theology of Prayer (3 credits)

An investigation of Prayer as presented in the Bible and what are the expectations of those who pray concerning outcomes of prayer. A prayer journal is maintained throughout the course as a measure of student's monitoring their own prayer life and the answers they have received in prayer.

BTH 490 Guided Study in Theology (3 credits, BTH 491; 2 credits, BTH492; 1 credit, BTH 493)

The course permits a student or students to investigate an area of theology of particular interest to the student under guidance by a credentialed instructor.

BTH 495 Seminar in Theology

The course provides information on a variety of theological topics by guest lecturers who are authorities in their field as well as student presentations and discussions.

Computer Science (CSC)

CSC 110 Computer I (2 credits)

An introduction to the basic usage of a computer. The components of a computer will be looked at and an emphasis will be placed on using a word processing program. *

* A student proficient in computer skills comparable to Computer I may substitute Computer II for this course.

CSC 111 Computer II (2 credits)

An overview of the use of Bible software, software related to church administration, and an introduction to the Internet. Emphasis is placed on the practical use of different programs. Prerequisite: CO 110 or proof of competence in computer usage.

CSC112 Computer II Lab (2 credits)

An overview of the use of Bible software, software related to church administration, and an introduction to the Internet. Emphasis is placed on the practical use of different programs. Prerequisite: CO 111 or proof of competence in computer usage. Students will be given additional assignments to be worked on in the computer lab. This course is taken as a corequisite with CSC 112 Computer II.

Christian Education (EDU)

EDU 200 Introduction to Education

A survey of the development of education, including the educational ministry in the church. A study is made of the historical and theological foundations of education, with application to teacher recruitment, development, and to processes

used in the administration and curricular materials to support educational programs used to meet the needs of a growing church.

EDU 210 Principles of Teaching (3 credits)

An overview of the basic principles of the teaching process and the responsibilities of the teacher in the teaching situation.

EDU 311 Children Ministries (3 credits)

A survey of children's ministries in the local church. It includes children's church, vacation Bible school, children's crusades, sidewalk Sunday schools, kids' camp, *Royal Rangers*, *Missionettes*, etc. An examination is made of available materials and the most effective methods in both educational and evangelistic children's ministries.

EDU 321 Youth Ministry (3 credits)

Explores the concepts used in American-based ministries to Youth in the church with some application to youth programming, including their development spiritually and socially.

EDU 323 Youth Discipleship (3 credits)

Develops the concepts of discipleship with application to persons less than eighteen years of age with special focus on strategies to assist young people work through the challenges of peer pressure and teachings that discourage faith in Christ.

EDU 331 Adult Ministries (2 credits)

A study of the methods, materials, and programs that will meet the needs of adults. Concern is given to the organization suited to meet the needs of all adults including college age, singles, divorced, married, senior citizens, etc.

EDU 341 Developing Lay Ministries (2 credits)

A study of the importance and development of lay ministry, and the call and motivation of lay ministers. Areas such as teaching, serving in the church, men and women in leadership roles, children's ministry, youth ministry, and visitation will be discussed.

EDU 351 Recreational Ministries (2 credits)

The organizing and conducting of recreational programs in the church for all age groups. Emphasis is on leadership responsibilities, socials, retreats, sports, Christian camping, summer camps, crafts, and spiritual ministry.

EDU 421 Christian Day School (3 credits)

An overview of types, purposes, organization, and administrative procedures for preschool, day care centers and Christian schools. Particular emphasis is given to the process of establishing church related centers. The course would be beneficial

to those who would oversee the programs as well as prospective teachers in the programs.

EDU 491 Guided Research in Christian Education (3 credits; EDU 492-2 credits; EDU 493-1 credit)

An investigation of a topic of interest in the field of Christian Education with the student completing a research paper on the topic of at least ten pages of formal writing for each hour of credit.

English Composition (ENG)

ENG 090 Basic English Grammar and Usage I (1 credit)

This one-hour course is designed strengthen basic composition skills for students who have been away from school for a while or would benefit from a refresher course in grammar and general writing organization. This course is remedial and does not count towards a college degree.

ENG 095 Basic English Grammar and Usage II (1 credit)

This one-hour course is an extension of ENG 090 to provide additional assistance to students not prepared to enter ENG 111. The course continues learning regarding basic grammar and the essentials of correct usage and punctuation. This course is remedial and does not count towards a college degree.

ENG 111 Composition I-Essays (3 credits)

This course is designed to help students begin the process of writing academic prose by using proper grammar and formal English. Emphasis will be on creating a proper thesis and outline while using standard research and organization skills. While writing properly, the student will learn to edit and improve written communication skills.

ENG 112 Composition II-Research Paper (3 credits)

Designed as a continuation of ENG 111, this course is a study of the disciplines of clear thinking and writing as they apply to paragraphs and essays. The focus of the course will be the students' completing a formal research paper meeting all requirements of the MLA format.

ENG 113 Vocabulary Enrichment (1 credit)

This one-hour course is designed to expand the student's conversational and comprehension vocabulary in order to enhance his/her ability to understand lectures and college-level textbooks and resources, as well as to prepare sermons and write compositions using suitable academic-level vocabulary. Special emphasis will be placed on mastering basic theological and Biblical studies terminology

ENG 121 Applied Information Literacy (2 credit)

An introduction of the freshman student to the library, how to find information from various kinds of resources, how to evaluate the information available, etc. A practical course with hands-on experience, it enables the student to apply skills acquired to research assignments.

ENG 230 Communication Skills (2 credits)

Discusses human communication and the common causes of its failures. Emphasis is on recognizing and avoiding common barriers; realizing the impact of body language; recognizing differences stemming from generational and gender issues; accepting the role and impact of one's own attitude and personality.

ENG 231 Public Speaking (2 credits)

A practical course on preparation and delivery of various forms of speech, including how to gather material and how to develop an engaging platform style. Practice is also given in group discussions.

ENG 301 Advanced Research Methods & Writing (2 credits)

Develops the student's research skills in preparation for upper level research and advanced writing development using of form and style and the advancement of Information Literacy Standards.

History (HIS)

HIS 131 Church History I (2 credits)

A survey of Church History from AD 100 to the Protestant Reformation. Emphasis is placed on early theological controversies, the formation of the early creeds, and the rise and development of the Roman Catholic Church.

HIS 232 Church History II (2 credits)

A survey of the history of the Christian Church from the Protestant Reformation (AD 1517) to the present. It includes a look at the various movements within the church for the past five centuries.

HIS 241 Assemblies of God History, Mission & Governance (2 credits)

The history of the Pentecostal Movement with a focus on the Assemblies of God is traced from its origin to the present. The development of the denomination through leaders, issues, growth is surveyed. The Congregational/Presbyterian structure of church government used by the Assemblies of God is examined.

Language (LAN)

LAN 110 Spanish I (A) (3 credits)

The course is interactive and activity-driven where the students and instructors will be immersed in Spanish through listening, speaking, reading and writing activities. Through a variety of mediums and learning styles each

student will learn real-life Spanish language skills. Assessment of a student's progress will be evaluated in various ways, i.e., oral, written, and demonstrative. Throughout the course the word of God in Spanish will be memorized and applied to the evangelism techniques used.

LAN 111 Spanish II (B) (3 credits)

A continuation of Spanish I with continued emphasis upon vocabulary and understanding of the Spanish language. Also continued is the memorization of God's Word and application to the evangelism techniques.

LAN 220 Greek I (A) (3 credits)

A study in the basic elements of New Testament Greek with an emphasis upon grammatical forms, syntax, and vocabulary.

LAN 221 Greek II (B) (3 credits)

A continuation of the study in the basic elements of New Testament Greek with an emphasis upon grammatical forms, syntax, and vocabulary.

LAN 230 Hebrew I (A) (3 credits)

A study of the principles of the Old Testament Hebrew grammar and basic syntax, this course includes basic Hebrew vocabulary and enables the student to read, understand, and translate simplified Biblical prose.

LAN 231 Hebrew II (B) (3 credits)

A continuation of Hebrew I, providing additional grammar and syntax with translation of portions of the Pentateuch

Mathematics (MAT)

MAT 100 Intro to Math Concepts (3 credits)

An investigation and practical applications of the concepts included in consumer mathematics as it relates to life situations such as income, buying, budgeting, travel, housing, banking, and investments.

MAT 110 College Algebra (3 credits)

This course provides foundational mathematical concepts for solving everyday problems with an unknown quantity. The course deals with properties of numbers, linear and nonlinear equations and inequalities, and exponentials and logarithms.

Ministry (MIN)

MIN 100 Introduction to Christian Ministry (2 credits)

This course provides a broad understanding of the concept of ministry as an essential outcome of the Christian life. Emphasis is placed upon the development of a personal ministry framework to inform student's re-

sponse to God's call in their life. Special consideration is given to the practical application of a ministry philosophy appropriate to the student's field of study.

MIN 110 Personal Evangelism (2 credits)

A study of the New Testament patterns of personal evangelism as outlined by Jesus in word and deed and practiced by the early church in the Gospels and Acts. Current areas of opportunity in personal soul-winning are also studied. The purpose of the course is to familiarize the student with methods of evangelism and to provide practical experience.

MIN 211 Homiletics (3 credits)

A study of the technical side of the sermon and its preparation. A survey is made of the various kinds of sermon outlines. Emphasis is given to the analysis of student-prepared outlines and to practical experience.

MIN 212 Ministerial Ethics (2 credits)

An examination of accepted ethical principles in ministry. Emphasis is placed on the minister's relationship to his/her family, congregation, ministerial peers, the denomination, and the community. A portion of the course will deal with social issues such as euthanasia and abortion.

MIN 213 Ministerial Counseling (3 credits)

A study of counseling methods for dealing with the personal and spiritual problems of church members.

MIN 320 Introduction to Administration (3 credits)

An investigation of the contrast between leadership and management and further development of management principles used in developing an organization that is based upon a Biblical Worldview. The principles of leadership are further developed in MIN 321 Applied Leadership.

MIN 322 Applied Leadership (3 credits)

A course focusing on the application of the principles of leadership taught in Introduction to Administration. The student will survey leadership styles, skills, methods, strategies, and development. Pre-requisite: MIN 321 Introduction to Administration

MIN 323 Conflict Management (2 credits)

A study of Biblical principles as they apply to human relationships. The practical application of conflict management in a church setting. This course will also consider how perception, negotiation, fairness, common understanding, compromise and cooperation apply in conflict management

MIN 324 Church Growth (3 credits)

A study of the basic principles and strategies provided by the Church Growth Movement. Emphasis is placed upon growth in the United States, including reasons for non-growth and overcoming non-growth.

MIN 330 Pastoral Theology (3 credits)

A study of the role and duties of the pastor. Attention is given to the call, qualifications, and the personal and community life of the minister. Subjects such as counseling, conducting weddings, funerals, and dedication services are discussed, when possible related practical experiences are incorporated.

MIN 331 The Pastor and Law (2 credits)

A course dealing with legal matters such as contracts, deeds, bonds, liabilities, pastoral counseling, day care centers, and the legal status of the church and how these matters affect the church. A portion of the course will deal with parliamentary law and its use in the church.

The Ministry Internship Program

The following courses are connected to the Ministry Internship Program. An internship is conducted on the ministry field, such as a church, church camp, mission field, etc., and is comprised of three courses: MIN 496 Preparation (1 credit), MIN 497 or MIN 498 Field Experience (3 or 4 credits), and MIN 499 Evaluation (1 credit).

MIN 496 Internship Preparation (1 credit)

The interns meet as a class to develop the scope and sequence of their individual internship under the direction of the internship director. During this course, the students will develop a purpose for their internship, goals for their internship, an action plan to fulfill their goals, and a preliminary budget and schedule for the field experience. Communication with the Field Supervisor will take place throughout the course under the direction of the Internship Director. All details of the internship are completed during this course, which takes place the term immediately prior to the term of field experience. The grade for this course is P (pass) or F (fail).

MIN 497 Internship Field Experience (3 credits)

A field experience is conducted in a setting appropriate to the purpose of the student's internship statement. All details of the experience must be approved by the Internship Director prior to beginning the Field Experience. There are no exceptions to this approval. A three-credit internship is accomplished in at least three, forty-hour weeks on the field including additional work during some evenings or weekends. The experience is designed to be intense and busy. Prerequisite: Successful completion of MIN 496.

MIN 498 Internship Field Experience (4 credits)

This meets the same purpose as explained above but requires at least four plus weeks of forty-hours with additional work during some evenings and

weekends. The same guidelines apply as in MIN 497. Prerequisite: Successful completion of MIN 496.

MIN 499 Internship Evaluation (1 credit)

After completing the field experience, interns return to the campus to complete their evaluation of their work on the field. This class setting is overseen by the Internship Director and involves the students' academic or program advisor in consultation with the Internship Director. During this course, interns evaluate their work in view of their goals and evaluation forms completed by persons on the field experience. A letter grade is awarded for this course and generally a similar grade is awarded for MIN 497 or MIN 498, but it may be two different grades.

Missions (MIS)

MIS 210 Introduction to Missions (3 credits)

An overview of the theology, history, and strategy of world missions. The course also considers the call and qualifications for missionary work, as well as the roles of the individual believer, the local church, and the district in missions.

MIS 211 Theology of Missions (3 credits)

A study of the mission of God as the unifying theme of Scripture. The course examines the Old and New Testaments in order to present a Biblical theology for missions. Special attention is given to Scriptural evidence of God's concern for the nations as the foundation for missions.

MIS 212 History of Missions (2 credits)

A survey of the strategies, principles, goals, and progress of missionary work from New Testament times to the present.

MIS 213 Missions Education in Local Church (2 credits)

A survey of methods used in the local church for promoting missions awareness and support for missionary work. Various programs and strategies used for missions education within the Assemblies of God are examined.

MIS 220 Cultural Anthropology (3 credits)

A study of the cultural diversities among the people of the world. Social structures (including family), religion, language, art, and technology among various societies are examined in order to gain an understanding for presenting the Gospel effectively to people of diverse backgrounds.

MIS 221 Introduction to Islam (2 credits)

A brief survey of Islam, its beliefs and practices to help prepare a Christian worker to serve among Muslim people.

MIS 322 Cross Cultural Communications (3 credits)

A practical study of principles and processes for presenting the Gospel to an increasingly diversified, contemporary society. The incarnation is presented as the model for cross-cultural communication of the Gospel. Contemporary issues such as ethnic, socio-economic, and linguistic diversity are addressed.

MIS 323 Mission Strategy (3 credits)

A study of modern methods in missions. The missionary policies and practices of the Assemblies of God are examined, including indigenous principles in developing, governing, supporting, and perpetuating the church on the mission field. The course also examines foreign Bible schools, orphanages, day schools, special ministries, media ministries, International Correspondence Institute, and the advanced training of ministers abroad. Methods for approaching urban challenges both in the US and abroad are examined. Special emphasis is given to the work of the Holy Spirit in missions.

MIS 324 Church Growth (3 credits)

A study of the basic principles and strategies of church growth. Emphasis is placed upon growth in the United States, including reasons for non-growth and overcoming non-growth.

MIS 425 Principles of Missionary Adjustment (2 credits)

A study of the qualifications and training for missionary appointment. The course examines the personal, family, and professional relationships of the missionary, and addresses social issues on the field, such as the education of missionary children and working with interdenominational groups abroad.

MIS 450 Guided Research in Missions (3 credits)

MIS 455 Guided Research in Missions (1 credit)

Individually guided research of a problem or interest area in missionary work. A written report of the research is required. Hours and credits are by arrangement.

MIS 499 Field Work in Missions (3-5 credit)

Missionary work in the United States or overseas under the direction of a veteran missionary. Requires the instructor's approval.

Music (MUS)

MUS 110 Fundamentals of Music (3 credits)

A study of the fundamentals of music including clef sign, note reading, rhythm, key signatures, and major scales. These skills are applied to a theoretical and practical approach to directing congregational singing as it relates to worship, edification of the body, and evangelism. Philosophy, purpose, and techniques of conducting are included with attention given to the selection of music for regularly scheduled services and special occasions.

Psychology (PSY)

PSY 100 Introduction to Psychology (3 credits)

A general introduction to the science of psychology. Emphasis is placed on the fundamental principles of normal human behavior.

Religion (REL)

REL 211 World Religions (3 credits)

A study of the major religions of the world and the major western cults. Their history, principal doctrines, and a Biblical refutation will be covered, with an emphasis on how their adherents may be won to Christ.

Science (SCI)

SCI 100 Natural Science (3 credits)

A survey of contemporary issues in science in contemporary society making application to the Christian responsibility for honoring God's creation.

SCI 110 General Science (3 credits)

An introduction to a scientific way of thinking by examining fundamental scientific concepts dealing with the behavior of matter and energy in nonliving and living systems. The course is intended to serve the needs of non science majors who much complete a science course as part of a general studies requirement.

Sociology (SOC)

SOC 100 Introduction to Sociology (3 credits)

An introduction to the principles of human interaction and the resultant culture. Basic concepts of collective behavior, culture, personality, and social institutions are studied.

SOC 220 Cultural Anthropology (3 credits)

A study of the cultural diversities among the people of the world. Social structures (including family), religion, language, art, and technology among various societies are examined in order to gain an understanding for presenting the Gospel effectively to people of diverse backgrounds.

SOC 221 Marriage & Family (2 credits)

A general education course in pre-marital and marital relationships. It includes discussions of the structure and functions of the family, family relationships, and child rearing.

Board of Directors

Executive Committee

Charles Kelly	Chair
Howard Thompson	Vice Chair
James Locklear	Secretary
James Keys	President

Members

Tim Bell	Gerald Locklear
Mary Jane Boggs	James Locklear
Christopher Clark	Larry Lowery
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Wayne Huffman	Mitchel Oxendine
Hedrick Jones	Randall Rogers
Matthew Jones	Rick Ross
Charles Kelly	Victor Smith
James Keys	Howard Thompson
Burlie Locklear	Marvin Wilber

College Administration

James Keys	President
James Kelly	Vice President for Administrative Affairs.
John Davis	Vice President for Student Life
Tony Buchanan	Acting Academic Dean

Instructional Personnel

The College utilizes both full-time and part-time faculty for instruction. Part-time are chosen as a reflection upon the institution's desire to have practitioners share their education as well as experience in the classroom. This preparation completes the total preparation for a faculty member to ensure they understand subject area not only from formal education but also from what was learned in the field of ministry.

Buchanan, J. R. (Tony)

Acting Academic Dean

BS, Atlanta Christian College, East Point, Georgia

Med, University of Central Florida, Orlando, Florida

EdD, Nova Southeastern University, Ft. Lauderdale, Florida

NABC: 2016 to present

Clark, Juanita, Adjunct Professor*

Psychology

BS, University of North Carolina at Pembroke

MEd, University of North Carolina at Pembroke

EdS, South Carolina State University

EdD, South Carolina State University

NABC: 1985 to present, as needed.

Davidson, Steve

B.A., Mount Vernon Bible College

M.A., M. Div., Assemblies of God Theological Seminary

Pastoral Ministry: 14 years

U.S. Army Chaplain: 8 years

NABC: 2005 to present

Davis, Gay, Professor

Missions/General Education

B.S., Southeast Missouri State University

B.A., Central Bible College

M.A., Assemblies of God Theological Seminary

Public School Teacher: 10 years

Instructor: Black Hills Indian College: 6 years

US Missionary: 1996 to present

NABC: 2014 to present

Davis, John, Professor

Bible/Theology

A.A., Ottumwa Heights Junior College

B.A., Central Bible College

M.Div., Assemblies of God Theological Seminary

Doctor of Ministry, Assemblies of God Theological Seminary

Public School Teacher: 12 years

Pastoral Ministry: 15 years

Instructor: Black Hills Indian College: 6 years
Professor—Global University Extension to S. Dakota: 10 years
US Missionary: 1996 to present
NABC: 2014 to present

Gaulden, Jr. James, Adjunct Associate Professor*

Bible/Theology

B.A., Southeastern University

M.A., Global University

Pastoral Ministry: 33 years

NABC: 2014 to present

Kaminer, Katherine Sobey, Assistant Professor

Ministry

Diploma, Faith School of Theology (now Faith Bible College International)

BA Central Bible College (now Evangel University)

M.Div. Assemblies of God Theological Seminary

Pastoral Ministries: 38 years

NABC/US Missionary: 2015 to present

Kaminer, Paul, Professor

General Education, Christian Education

B.A., Evangel University

M. Div., Assemblies of God Theological Seminary

Pastoral Ministry: 29 years

NABC/US Missionary: 2001 to present

Kelly, James D. Professor Emeritus

Vice President for Administrative Affairs?

General Education, Practical Theology

Diploma, Southeastern University

B.A., Barton College

M. Ed., University of North Carolina

Pastoral Ministry: 20 years

World Missionary: 15 years

NABC/US Missionary: 1993 to present

Kelly, Liisa, Professor

Librarian

Bible, General Education, Missions

Diploma, Masters College and Seminary

B.S., University of Toronto

M.A., Assemblies of God Theological Seminary

M.L.S., East Carolina University

Library Work Experience: 1974 to present

World Missionary: 17 years

NABC/US Missionary: 1993 to present

Keys, James, Associate Professor

President

Bible, Christian Education, General Education

B.S., Southwestern Assemblies of God University

M.A.M.L., Southeastern University

Pastoral Ministry: 26 years

NABC: 1999 to present

US Missionary: 2006 to present

Locklear, Christian*

Bible and Theology

MA, Liberty University

East Carolina University

BS, University of North Carolina at Pembroke

NABC 2016 to present

Lopez, Isabel, Instructor*

B.R.E., Native American Bible College

NABC: 2017 to present.

Nichols, Justin, Assistant Professor

B.R.E., Heritage Bible College

M.A., Assemblies of God Theological Seminary

Pastoral Ministry: 18 years

NABC: 2018 to present

Wood, Jr., Dossie Morris, Professor

Bible, Christian Education, Practical Theology

A.A., B.S., Southwestern Assemblies of God University

M.A., Assemblies of God Theological Seminary

D. Min., Asbury Theological Seminary

Pastoral Ministry: 15 years

Radio, Newspaper & Television Ministry: 6 years

NABC/US Missionary: 1994 to present

Wood, Maria A., Adjunct Associate Professor*

Christian Education, General Education

B.A., Southwestern Assemblies of God University

M.Ed., Abilene Christian University

Teaching Experience: Public School 35 years

NABC/US Missionary: 1994 to present

Wright, Dustin, Instructor

Ministry

BA, Ozark Bible Institute and College

MM, Masters International School of Divinity

MA, Global University (In process)

College Staff

Lopez, Isabel	Registrar
Lowery, Misa	Business Office
Wright, Dustin	Director of Enrollment Management and Chaplain

Academic Calendar

Fall 2018

August 13	Faculty report to campus
August 16	Residence halls open
August 16-17	Registration
August 18	Orientation (Mandatory)
August 20	Classes Begin
August 27	Last day to add/drop a class
September 3	Labor Day (College Closed)
October 15-19	Fall Break (No Day Classes)
November 22-23	Thanksgiving Break (No Classes)
December 10-14	Pre-registration for Spring 2019
December 14	Fall classes end
December 17-20	Final Examinations
December 20	Fall semester ends
December 21	Final Grades Due

Spring 2019

January 2	Faculty report to campus
January 3	Residence halls open
January 3-4	Registration
January 5	Orientation (Mandatory for New Students)
January 7	Classes Begin
January 14	Last day to add/drop a class
January 21	Martin Luther King Jr. Day (College Closed)
March 11-15	Spring Break (No Day Classes)
April 19	Good Friday Holiday (No Classes)
April 22-26	Pre-registration for Fall 2019
April 26	Spring classes end
April 30 - May 3	Final Examinations
May 4	Graduation
May 4	Spring semester ends
May 10	Final Grades Due

Fall 2019

August 12	Faculty report to campus
August 15	Residence halls open
August 15-16	Registration
August 17	Orientation (Mandatory)
August 19	Classes Begin
August 26	Last day to add/drop a class
September 2	Labor Day (College Closed)
October 14-18	Fall Break (No Day Classes)
November 21-22	Thanksgiving Break (No Classes)
December 2-6	Pre-registration for Spring 2020
December 6	Classes end
December 9-13	Final Examinations
December 13	Fall semester ends
December 20	Final Grades Due

Spring 2020

January 2	Faculty report to campus
January 3	Residence halls open
January 2-3	Registration
January 4	Orientation (Mandatory for New Students)
January 6	Classes Begin
January 13	Last day to add/drop a class
January 20	Martin Luther King Jr. Day (College Closed)
March 9-13	Spring Break (No Day Classes)
April 10	Good Friday Holiday (No Classes)
April 20-24	Pre-registration for Fall 2020
April 24	Classes end
April 27 - May 1	Final Examinations
May 2	Graduation
May 2	Spring semester ends
May 8	Final Grades Due

